



"...From Surviving To Thriving"

Program Evaluation Fellow
Bridge to Freedom Foundation
<http://www.bridgetofreedomfoundation.org/>

Founded in 2008, Bridge to Freedom Foundation is a nonprofit charitable organization based in the Washington, D.C. metropolitan area. The mission of Bridge to Freedom Foundation is to enhance the services and opportunities available to survivors of modern slavery. We do so by connecting for-profit corporations, community groups, educational establishments and the general public in the support and development of these victims.

Bridge to Freedom Foundation offers the unique opportunity to launch a new organization. We seek bright, motivated, and socially aware individuals to bring their skills and expertise to our organization. We offer flexible volunteer hours, educational and training opportunities, and the ability to network within D.C.'s nonprofit community.

We currently seek a Fellow to assist in the research and evidence based program needs of the organization.

Position/Title: Program Evaluation Fellow

Goal of Position: To translate promising practices for interventions with survivors of human trafficking into actionable programmatic interventions. The Fellow reports directly to the Director of Evidenced Based Programming.

Volunteer Responsibilities:

1. Draft implementation plan to integrate approved recommendations into current BTFF programs.
2. Develop evaluation tools for BTFF programs.
3. Work with program staff to develop needed changes including timelines, goals, etc.
4. Collect evaluation findings and run statistical analyses
5. Report findings with recommendations
6. Administrative duties as required

Qualifications:

1. B.A. or B.S. in Social Sciences
2. Experience in program evaluation
3. Advanced Excel and statistical analyses experience
4. Experience working in teams and integrating divergent points of view into a cohesive picture
5. Writing experience

6. Advanced computer skills in PowerPoint, Word, etc.

Timeframe:

Length of time/duration: Start and end dates are flexible, however a commitment of 3 months is requested, and a period of 6 months is preferred.

Estimated hours: Fellowship hours are flexible and are available on a full or part-time basis; however a minimum of 15 - 20 hours per week is suggested.

Scheduling: Scheduling is flexible and may vary based on organizational events and project deadlines.

Training Required: An initial week of training and orientation will be provided in order to acclimate Fellows to Bridge to Freedom Foundation's mission, goals and programs, as well as our staff and volunteers.

Location: Our office is located in Fairfax, VA, however it is not required that Fellows work daily from our office and much of the positions responsibilities and duties can be done virtually. Fellows may also be asked to attend workshops, conferences or other offsite meetings and trainings. Time in the office versus virtual office hours will be established on an individual needs basis and may vary weekly.

Benefits: Although Fellowships are unpaid BTFF will provide local transportation costs.

To Apply:

Interested applicants should send a cover letter outlining why you would like an Fellowship with BTFF, application form and a current resume to Cassandra Clifford at info@btff.org.